

**INSTRUCTIONS FOR APPLICATION
FOR CONTRACT INDIGENT DEFENSE ATTORNEY
WALLER COUNTY, TEXAS**

Please prepare a typed application that contains the information listed below. At the top of your application, please indicate whether it is for Felony or Misdemeanor/Juvenile cases, or for any position. If applying for any level, you may be selected for only one level. The application must contain the following:

Contract Term: January 1, 2020 through December 31, 2020

Name

Business Address

Business Phone

Cell Phone

Fax Number

Email Address

State Bar Number

Date admitted to Texas Bar

Defense Related Organizations, Clubs, Societies, Associations

Board Certifications, if any, and date awarded

Language proficiency, if any

Name of attorney who will cover for you in an emergency

Sanctions or grievances by the State or Local Bar within the past three years, including those that are pending or unresolved

Complete your application form by using the proper pleadings signature block, and signing above your printed name as an Officer of the Courts. **Submit no later than November 8, 2019.**

Attach to your application the report of your latest year of Continuing Legal Education on file with the State Bar of Texas

Attach to your application a one page letter on your business letterhead outlining why you believe you are qualified to serve as a Contract Indigent Defense Attorney in the indicated area, as well as other information you believe to be important to the Panel of Judges.

Place your application packet in a large, sealed envelope labeled with your name and "Application for Indigent Defense Contract." Deliver the sealed envelope to Judge McCaig's chambers by the date stated in the Notification of Opportunity and Application.