

**Waller County  
State of Texas**

**NOTIFICATION OF OPPORTUNITY AND APPLICATION  
FOR FELONY APPOINTMENTS**

For: Contract Indigent Defense Attorney for Felony Appointments  
Period: January 1, 2024 through December 31, 2024

**Sealed applications shall be submitted no later than Noon, Monday, November 13, 2023.**

Mark Envelopes: Indigent Attorney Application.

All applications are to be delivered to Gary W. Chaney, Judge, 506<sup>th</sup> Judicial District Court, 400 Sheriff R. Glenn Smith Drive, Hempstead, Texas 77445.

Attached is an instruction sheet for Application For Contract Indigent Defense Attorney for felony cases. Please use a form that you may locally produce in substantially that format. Waller County appreciates your time and effort in preparing an application. Please note that all applications must be received at the designated location by the deadline shown. Applications received after the deadline will not be considered for award of the contract. Applications will be awarded in Open Court on Monday, November 20, 2023, at 9:00 a.m., in the District Courtroom of the Waller County Justice Center Courthouse Annex located at 400 Sheriff R. Glenn Smith Drive, Hempstead, Texas 77445. You are invited to attend, but attendance is not necessary. You will be notified of the status of your application in writing.

Applications may be withdrawn by the attorney at any time prior to the official opening, but must be withdrawn in person from the Judge of the 506<sup>th</sup> District Court. Alterations may not be made to an application once submitted, or a new application may be submitted if the substitution occurs before the submission deadline. After the official opening, applications may not be amended or altered and may not be withdrawn without the approval of the Judge of the 506<sup>th</sup> District Court.

Applications will be opened and reviewed by the Judge of the 506<sup>th</sup> District Court, on the date above. They will be evaluated on:

1. experience and qualifications of applicant;
2. applicant's past performance in representing defendants in criminal cases;
3. applicant's disciplinary history with the state bar;
4. applicant's ability to comply with the terms of the contract; and
5. cost of the services under the contract

**Applications filed with the 506<sup>th</sup> District Court shall be for Felony cases only. Anyone applying for Misdemeanor/Juvenile cases needs to contact the County Court at Law of Waller County and submit an application through that Court.**